

Bylaws of the Tahlequah Recreational Soccer Club, Tahlequah, OK

ARTICLE I. NAME

The name of the organization shall be the Tahlequah Recreational Soccer Club (TRSC), affiliated with Oklahoma Soccer Association (OSA).

ARTICLE II. PURPOSE

The Tahlequah Recreational Soccer Club (hereafter referred to as the Club) shall function as a non-profit organization of the Oklahoma Soccer Association. The Club will elect Officers, Board Members, and enlist the help of coaches, referees, parents, and others to meet its purpose. The Club shall collect membership fees to support soccer activities and abide by the bylaws and rules of the Oklahoma Soccer Association.

The purpose of the Club is to promote the progressive development of the sport of soccer through organization, training and education; to organize a soccer team or teams to compete and participate in soccer at the youth recreational, youth recreational plus, youth competitive, or and/or adult levels; to receive gifts, legacies, and donations, to be used solely to promote the education, health, welfare and recreation of the Club membership through the organization of this corporation for the development of the sport of soccer. This organization is organized exclusively for charitable purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.

Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law).

Upon the winding up and dissolution of this corporation, after paying or adequately providing for the debts and obligations of the corporation, any remaining assets shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable, educational, religious and/or scientific purposes and which has established its tax exempt status under section 501(c)(3) of the Internal Revenue Code.

ARTICLE III. BRANCHES

The Tahlequah Recreational Soccer Club will consist of three (3) Branches. These are the youth recreational league, the youth competitive league, and adult league. All branches will be governed by Club policies and will comply with Oklahoma Soccer Association rules & policies. Each branch will have a commissioner to ensure policies are followed and to address day-to-day procedures.

ARTICLE IV. MEMBERSHIP

SECTION 1. Player Membership: Individuals shall be admitted as Club players upon acceptance by the Club Registrar and after completing the approved registration form and the payment of the registration fee as established by the Club and OSA. Club players shall be registered for either a fall or a spring playing season or for the combined fall/spring season (i.e. Club year) in accordance with Club and OSA regulations. Birth certificates are required for first-time players.

SECTION 2. General Membership: Parents and/or guardians of players, Club Board Members, Club coaches and Club referees shall be admitted to General Membership of the Club for one Club year.

SECTION 3. Team Membership: Club players shall be assigned to teams in accordance with Club policies and OSA regulations.

ARTICLE V. BOARD MEMBERS & OFFICERS

SECTION 1. Board Members: There shall be fourteen (14) Board Members. The fourteen (14) members are elected by a simple majority vote of the general membership at the annual Club meeting. The Board members shall meet at regular monthly meetings and any necessary called special meetings, and administer the business of the Club and enforce all rules and regulations of the Club and/or OSA. The Board Members shall determine Club policies and enlist coaches, parental, and community support for Club activities.

- a) No Board Member shall hold more than one office at a time.
- b) Board Members shall serve a one-year term beginning June 1, following the annual club meeting election. Board Members may succeed themselves in office upon reelection by the General Membership.
- c) Board Member vacancies shall be filled through a simple majority vote of the remaining Board Members and shall serve until the next annual club meeting election.
- d) Removal of a Board Member from office requires a full consensus vote of the Board Members (excluding the Board Member being removed).
- e) Board members will sign the conflict of interest policy (see attached) at the beginning of their term in June.

SECTION 2. Executive Board Member Officers: ten (10) of the Board Members shall hold the following offices: President, Vice President, Treasurer, Secretary, Executive Director/Registrar, Recreational Commissioner, Competitive Commissioner, Risk Management Coordinator, Director of Coaching, and Referee Assignor. The Executive Board Member Officers shall have the same general responsibilities, election limitation and term limitations as identified for the Board Members in Article IV, Section 1 (a-d) above. All officers shall be elected by ballot unless unchallenged. They will also have additional duties and/or stipulations as defined in (a-e) below.

a) The President shall be the presiding officer for the Club and shall serve ex officio on all Club Committees. The President shall oversee and coordinate all Club activities. Along with the Treasurer, the President shall administer the Club's financial accounts, resources and equipment. The President shall insure that the Club bylaws, list of Board Members and League Policies are updated annually and that they are on file and comply with our governing bodies such as City of Tahlequah and OSA regulations. The President-elect shall have served a minimum of one (1) full term as a former or current Board Member when possible.

b) The Vice President shall act in the absence of the President with the same power and authority, and shall perform such administrative duties as may be assigned to him/her by the President.

c) The Treasurer shall act in the absence of the President and Vice President with the same power and authority and shall perform such duties as may be assigned by the President, the Treasurer shall receive, disburse and account for all Club funds, resources and equipment. He/she shall also maintain the Club banking account by monthly and annual reconciliation. Monthly and annual financial reports shall be presented to the board Members, governing bodies, and General Membership at the monthly special and annual meetings.

d) The Secretary shall maintain and have general custody of the minutes and records and the Club's monthly, special, and annual meetings. Records shall include various Club databases, registrar reports, secretary reports, treasurer reports, approved minutes, agendas, correspondence, and any official documents. The Secretary shall prepare the Club agenda before each meeting, secure meeting locations, document, and post meeting notifications.

e) The Executive Director/Registrar shall insure that the Fall/Spring player enrollments meet OSA Registrar's formation guidelines. The Executive Director/Registrar shall be responsible for attending the OSA Registrar's workshop, providing player registration forms, collecting player registrations, player fees, player passes, overseeing the setting of team rosters and adding players. Monthly registrar reports shall be presented to the Board Members and governing bodies at the special monthly and annual meetings.

f) The League Commissioners shall have the responsibility of ensuring league policies are followed in the daily activities of the soccer season. Should a conflict arise the League Commissioners along with

the Club President will make policy decisions that will be followed until it can be addressed at the next regular scheduled board meeting.

g) The Referee Assignor shall have the responsibility of recruiting and assigning all referees and assistant referees for the Club Referee Unit and shall represent all referees in meetings. The Referee Assignor shall attain certification through Oklahoma Soccer Association and be responsible for monitoring the seasonal schedule.

h) The Risk Management Coordinator shall assure that all safety rules and regulations of OSA and the Club are being followed by the Club, especially all players and coaches. The risk management coordinator shall annually certify the Club's compliance with all OSA safety rules and regulations, including that fields are free of hazards and all goals are anchored.

i) The Director of Coaching shall be in charge of coaches; duties include adding new coaches to the system, adding coaches to a team, organizing a coaching development program, including seasonal coaches meeting(s), and being the liaison for coaches to the executive board.

ARTICLE VI. BOARD MEMBER ELECTIONS

SECTION 1. Election: Board Members shall be elected by the Club's General Membership. In order to vote, the General Membership must be present and receive an official ballot at the annual meeting. The annual club meeting will be held during the month of closing ceremonies of the spring season.

a) A Board Member quorum must be obtained in order for an official election to occur. A quorum is defined in Article VII, Section 4.

b) Official ballots will be provided to the General Membership. Only one vote per person is allowed.

c) The President shall appoint a nominating committee to be approved by the Board, which will solicit nominations from the General Membership. The nominating committee will provide the nominations to the Club President prior to the annual meeting to facilitate preparation of official ballots. Nominations will also be accepted from the General Membership at the annual meeting. Any such names may be written in the spaces provided on the official ballot.

ARTICLE VII. GENERAL MEMBERSHIP MEETINGS

SECTION 1. Monthly Meeting: The Club shall hold monthly meetings at a regularly scheduled site and time.

- a) At the request of any Club Member, an item of new business shall be brought for a vote before any monthly meeting by having been placed on the agenda in advance.
- b) Any item of new business not placed on the agenda must have a simple majority vote by the Board Members for consideration of the item.
- c) An item is considered to be approved when a simple majority vote of those board members present is obtained.

SECTION 2. Annual Meeting: The Club shall hold its annual meeting during the month of closing ceremonies for the spring season. The purpose of the meeting shall be to elect new Board Members and Officers. In addition, the annual report for the Club's finances, registration and standing resolutions will be submitted.

SECTION 3. Special Meeting: A special meeting shall be called by a simple majority vote of the Board Members. A one (1) week notice must be given to the Board Members.

SECTION 4. Meeting Quorum: A meeting quorum shall be established when seven (7) Board Members are present. A quorum must be established in order to approve or disapprove the Club's business items.

ARTICLE VIII. COMMITTEES

SECTION 1. Committee Formation: Committees shall be appointed by the President and approved by the Board members to serve throughout the year in a capacity determined by the Board Members.

ARTICLE IX. AMENDMENT OF BYLAWS

SECTION 1. Robert's Rules of Order: The rules contained in the current edition of the "Robert's Rules of Order, revised" by Henry M. Robert, shall govern the Club, Board Members, General Membership and formed committees, in all cases where they are applicable, and not inconsistent with OSA and Club policies and bylaws.

ARTICLE X. AMENDMENT OF BYLAWS

SECTION 1. Amending Authority: The bylaws of the Tahlequah Soccer Club shall be amended by a two-thirds majority vote of the Board Members. The bylaw amendment must be submitted in writing to the Board Members at the previous monthly meeting or a special meeting. the bylaw amendments must comply with and uphold the bylaws and standing resolutions of OSA.

ARTICLE XI. FISCAL YEAR

SECTION 1. Fiscal Year: The fiscal year of the Club shall be from June 1 to May 31.

SECTION 2. The Club year shall be the same as the fiscal year as defined in Article XI, Section 1.

ARTICLE XII. NON-PROFIT STATUS AND DISSOLUTION

SECTION 1. Status: The Tahlequah Soccer Club, as affiliated with the Oklahoma Soccer Association, Inc., (OSA) is not organized for pecuniary profit, nor shall it have any power to issue certificates or stock, or declare dividends, nor shall it be used to promote any special product or service, including

insurance, and no part of its net earnings shall accrue to the benefit of any official, director, committee person or trustee. The balance, if any, of the funds or other valuables received by the Club of whatever kind or nature shall be used and distributed exclusively for operational expenses, including fees assessed by the City of Tahlequah and OSA, services rendered, such as referees, registration processing, field maintenance, and other purposes not considered contrary to non-profit status.

SECTION 2. Dissolution: Upon the winding up and dissolution of this corporation, after paying or adequately providing for the debts and obligations of the corporation, the remaining assets shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable, educational, religious and/or scientific purposes and which has established its tax exempt status under section 501(c)(3) of the Internal Revenue Code.

Any of these such assets not so disposed of shall become the property of the local school districts in and near Tahlequah from which the previous player memberships were associated. In no event shall any of the Club's assets or property, in the event of its dissolution, go to or be distributed to any director, officer, board member, official, committee person, or trustee, or to other individuals of a company, or other organization, or for any other purpose. Club reorganizations or name changes shall not constitute dissolution.

Amended and adopted 6/11/2018

Signed

X _____